



AGENDA

Tree Advisory Committee Meeting Thursday, 23 November 2023

I hereby give notice that a Tree Advisory Committee Meeting will be held on:

Date: Thursday, 23 November 2023

Time: 9:00 AM

**Location: Meeting Room Bidjpidji (Meeting Room 1)
Level 1, Civic Centre
Harry Chan Avenue, Darwin**

Webcasting:

**Simone Saunders
Chief Executive Officer**

TREE ADVISORY COMMITTEE MEMBERS

Chairperson Kon Vatskalis (Chair)
Councillor Morgan Rickard
Australian Institute Landscape Architects Fiona Eddleston
Larrakia Nation Ben Smith
NT Arboriculture Association Richard Kenyon
Parks and Wildlife Bryan Harty
Community Member Adam Grainger
Community Member Dr Greg Leach
Alternate Councillor Mick Palmer

OFFICERS

Executive Manager Operations, Tracy Bignell
Manager Parks and Open Spaces, Lisa Spann
Senior Coordinator Parks and Reserves, Jamie Lewis
Technical Arborist, Melodee Brencher
Executive Manager Environment and Waste Services, Nick Fewster
Coordinator Environment and Climate Change, Emma Smith
Supervisor Operations Services, Claire Scicluna
Administration Officer, Bonne Zhao

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1 Meeting Declared Open

2 Acknowledgement of Country

3 Apologies and Leave of Absence

3.1 Apologies

3.2 Leave of Absence

3.3 Leave of Absence Notified

4 Electronic Attendance

4.1 Electronic Attendance

4.2 Electronic Attendance Notified

5 Declaration of Interest

6 Confirmation of Previous Minutes

Tree Advisory Committee Meeting - 24 August 2023

7 Actions Arising From Previous Minutes

8 Presentations

9 OFFICER REPORTS

9.1 MEETINGS DATES AND COMMITTEE REVIEW

Author: Administration Officer - Operations

Authoriser: Executive Manager Operations

Attachments: 1. Review

RECOMMENDATIONS

1. That the report entitled Frequency of Meetings and Committee Review be received and noted.
2. That the Tree Advisory Committee sets its meeting schedule for 2024 as follows:
 - a) meetings to be held on _____
 - b) meetings to be held from _____
 - c) meetings to be held at _____ and electronically via Teams
 - d) four meetings to be held on:
 - i. ___ February 2024
 - ii. ___ May 2024
 - ii. ___ August 2024
 - iv. ___ November 2024
3. That the Tree Advisory Committee notes the review undertaken for 2023 at **Attachment 1**.
4. That the Tree Advisory Committee notes that the Terms of Reference will be reviewed at the first scheduled meeting in 2024.

PURPOSE

The purpose of this report is to propose the meeting schedule for 2024 and action the committee review in accordance with the Terms of Reference.

KEY ISSUES

- In accordance with the Terms of Reference the following is to take place:
 - schedule the meetings
 - review the Terms of Reference
 - review the committee performance
- City of Darwin's Governance team is currently undertaking administrative updates to all Terms of Reference to align to legislation requirements and City of Darwin's style branding guidelines.
- It is planned that the review of the committee's Terms of Reference be undertaken at the first scheduled meeting in 2024.

- A summary of the Committee's 2023 performance is provided for discussion at **Attachment 1**.

DISCUSSION

Frequency of Meetings 2024

Dates, time and location of meetings is to be determined by the committee. The dates presented are for endorsement or discussion of alternative dates as determined by the committee.

Terms of Reference advise that the committee meet at least four times per year and no more than eight times annually between February and November.

It is noted that attendance at the meetings will be offered in person and via Microsoft Teams.

Proposed 2024 dates, times and location are:

- a) meetings to be held on the fourth Thursday of the month
- b) meetings to be held from 9.00am to 10.00am
- c) meetings to be held at City of Darwin and electronically via Teams
- d) four meetings to be held on:
 - i. 22 February 2024
 - ii. 23 May 2024
 - ii. 22 August 2024
 - iv. 28 November 2024

Committee Review

The committee is required to review its Terms of Reference and conduct a review pursuant to the Terms of Reference.

City of Darwin's Governance team is currently undertaking administrative updates to all terms of reference to align to legislation requirements and City of Darwin's style branding guidelines.

It is planned that the review of the committee's Terms of Reference be undertaken at the first scheduled meeting in 2024.

A summary of the Committee's 2023 performance is provided for discussion at **Attachment 1**.

PREVIOUS COUNCIL RESOLUTION

Nil

STRATEGIC PLAN ALIGNMENT	6 Governance Framework 6.2 Roles and Relationships
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	Legislation: Local Government Act 2019 Policy: Meetings Policy No.0043.100.E.R

	Advisory and Other Committees No.0930.100.E.R
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as authorised by the CEO or Council (as the case requires).</p>



Tree Advisory Committee

Annual Review

Committee Functions	Result
Functions of the Committee achieved	The committee has achieved its functions in 2023 reviewing the following documents and making recommendations to Council: <ul style="list-style-type: none"> • City of Darwin Greening Strategy • Report Establishing a Resilient Urban Forest for Darwin • Preferred Trees for Darwin (including colourful, tropical and flowering options) • Trees Not Recommended to be Planted
Committee scheduled their frequency of meetings, times and locations the calendar year prior	Four meetings were scheduled for 2023
Membership Provisions of the Committee achieved	The committee has maintained consistent organisational representation and community membership throughout 2023: <ul style="list-style-type: none"> • Two community members • Australian Institute of Landscape Architects • Northern Territory Arboriculture Association • Larrakia Nation • Parks and Wildlife (George Brown Darwin Botanic Gardens) • Urban Development Institute of Australia (NT) – noting organisational representative advised in August unable to continue to represent UDIA
Number of scheduled meetings for the calendar year achieved	All four meetings for 2023 have had quorum
Achievements / Highlights	<ul style="list-style-type: none"> • Adopted a schedule in February for delivery of advice to Council on matters outlined in the committee's terms of reference.



Committee Functions	Result
	<ul style="list-style-type: none"> • Provided recommendations to Council that were adopted relating to the City of Darwin Greening Strategy, Report Establishing a Resilient Urban Forest for Darwin, Preferred and not recommended to be planted lists and the Trial Species list excluding one recommendation on canopy coverage. • Council has requested further clarification from the committee on canopy coverage in the Darwin Greening Strategy

9.2 TREE ADVISORY COMMITTEE RECOMMENDATIONS - CANOPY COVERAGE

Author: Administration Officer
Authoriser: Executive Manager Operations
Attachments: Nil

RECOMMENDATIONS

1. THAT the report on canopy coverage be received and noted.
2. THAT Tree Advisory Committee members provide further clarification on their recommendation that Council endorses a 1% change to canopy coverage as the target over the 10 years of the greening strategy for consideration at the next committee meeting.

PURPOSE

The purpose of this report is to update the Tree Advisory Committee (committee) on Council's resolutions regarding Tree Advisory Committee Recommendations.

KEY ISSUES

- At the meeting held on 24 August 2023, the committee provided recommendations to Council on the City of Darwin Greening Strategy, Report Establishing a Resilient Urban Forest and Preferred and Not Recommended to be Planted Tree Lists and Trial Species List.
- Council at its meeting held on 26 September 2023, adopted all recommendations excluding recommendation two, page 25 of the Greening Strategy, *that Council endorses a 1% change to canopy coverage as the target over the 10 years of the strategy.*
- Council has requested that the committee provides further clarification on canopy coverage in the Darwin Greening Strategy.

<p>DISCUSSION</p> <p>The committee provided a number of recommendations to Council on the City of Darwin Greening Strategy, Report Establishing a Resilient Urban Forest and Preferred and Not Recommended to be Planted Tree Lists and Trial Species List. Council considered these at its meeting on 26 September 2023.</p> <p>One recommendation was excluded - recommendation two, page 25 of the Greening Strategy, <i>that Council endorse a 1% change to canopy coverage as the target over the 10 years of the strategy.</i> Council has requested that the committee provide further clarification on canopy coverage in the Darwin Greening Strategy.</p> <p>In order for the committee to action this, it is requested that members provide comment by 31 January 2024 to tracy.bignell@darwin.nt.gov.au, so that a report is compiled and submitted to the next meeting.</p>	
<p>PREVIOUS COUNCIL RESOLUTION</p> <p>RESOLUTION ORD 569/23</p> <p>At the 26 September 2023 meeting Council resolved:</p> <ol style="list-style-type: none"> 1. THAT the report entitled Tree Advisory Committee Recommendations be received and noted. 2. THAT Council adopt the Tree Advisory Committee recommendations relating to the City of Darwin Greening Strategy, Report Establishing a Resilient Urban Forest for Darwin, Preferred and Not Recommended to be Planted Tree Lists and Trial Species List at Attachment 1 excluding recommendation two, page 25 of the Greening Strategy, that Council endorse a 1% change to canopy coverage as the target over the 10 years of the strategy. 3. THAT the Tree Advisory Committee provide further clarification on canopy coverage in the Darwin Greening Strategy. 	
STRATEGIC PLAN ALIGNMENT	<p>3 A Cool, Clean and Green City</p> <p>3.1 By 2030, Darwin will be recognised as a clean and environmentally responsible city</p>
BUDGET / FINANCIAL / RESOURCE IMPLICATIONS	Nil
LEGISLATION / POLICY CONTROLS OR IMPACTS	<p>Legislation:</p> <p>Nil</p> <p>Policy:</p> <p>Greening Darwin Strategy</p>
CONSULTATION, ENGAGEMENT & COMMUNICATION	Nil
DECLARATION OF INTEREST	<p>The report author does not have a conflict of interest in relation to this matter.</p> <p>The report authoriser does not have a conflict of interest in relation to this matter.</p> <p>If a conflict of interest exists, staff will not act in the matter, except as</p>

	authorised by the CEO or Council (as the case requires).
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- 10 Member Reports**
- 11 General Business**
- 12 Next Meeting**
- 13 Closure of Meeting**



MINUTES

Tree Advisory Committee Meeting Thursday, 24 August 2023

Unconfirmed

**MINUTES OF CITY OF DARWIN
TREE ADVISORY COMMITTEE MEETING
HELD AT THE MEETING ROOM BIDJPIDJI (MEETING ROOM 1), LEVEL 1, CIVIC CENTRE,
HARRY CHAN AVENUE, DARWIN
ON THURSDAY, 24 AUGUST 2023 AT 9:00 AM**

PRESENT:

Chairperson Kon Vatskalis,
Councillor Peter Pangquee
Australian Institute Landscape Architects Fiona Eddleston
Larrakia Nation Ben Smith
NT Arboriculture Association Richard Kenyon
Community Member Adam Grainger
Community Member Dr Greg Leach

OFFICERS:

Simone Saunders (Chief Executive Officer)
Nick Fewster (Executive Manager Environment and Waste Services)
Lisa Spann (Manager Parks and Open Spaces)
Emma Smith (Coordinator Environment & Climate Change)
Jamie Lewis (Senior Coordinator Parks and Reserves)
Melodee Brencher (Technical Arborist)
Claire Scicluna (Supervisor Operations Services)
Bonne Zhao (Administration Officer)
Maya Moon (Administration Officer)

APOLOGY:

Parks and Wildlife Bryan Harty
Urban Development Institute of Australia (NT) Hermanus Louw

OBSERVERS:

Supervisor Councillor Governance Jane Bland

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1 MEETING DECLARED OPEN

The Chair declared the meeting open at 9:00am.

2 ACKNOWLEDGEMENT OF COUNTRY

City of Darwin acknowledges that we are living and working on Larrakia Country. We acknowledge the Larrakia people as the Traditional Owners of the Darwin region. We pay our respects to the Larrakia elders past and present and support emerging Larrakia leaders now and into the future. City of Darwin is committed to working together with all Larrakia to care for this land and sea for our shared future.

3 APOLOGIES & LEAVE OF ABSENCE

3.1 Apologies

Parks and Wildlife Bryan Harty

Urban Development Institute of Australia (NT) Hermanus Louw

3.2 Leave of Absence

3.3 Leave of Absence Notified

Nil

4 ELECTRONIC ATTENDANCE

Nil

5 DECLARATION OF INTEREST OF MEMBERS AND STAFF

5.1 Declaration of Interest by Members

Nil

5.2 Declaration of Interest by Staff

Nil

6 CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION TAC014/23

Moved: Australian Institute Landscape Architects Fiona Eddleston

Seconded: Community Member Dr Greg Leach

That the minutes of the Tree Advisory Committee Meeting held on 25 May 2023 be confirmed.

CARRIED 7/0

7 ACTIONS ARISING FROM PREVIOUS MINUTES

Nil

8 PRESENTATIONS

Nil

9 OFFICER REPORTS

9.1 GREENING STRATEGY UPDATE

COMMITTEE RESOLUTION TAC015/23

Moved: Community Member Adam Grainger

Seconded: Larrakia Nation Ben Smith

1. THAT the report entitled Greening Strategy Update be received and noted.

CARRIED 7/0

9.2 TREE TRIAL SPECIES UPDATE

COMMITTEE RESOLUTION TAC016/23

Moved: Larrakia Nation Ben Smith

Seconded: NT Arboriculture Association Richard Kenyon

1. THAT the report entitled Tree Trial Species Update be received and noted.

CARRIED 7/0

9.3 COMMITTEE FEEDBACK REPORT

COMMITTEE RESOLUTION TAC017/23

Moved: Chairperson Kon Vatskalis

Seconded: Community Member Adam Grainger

1. THAT the report entitled Community Feedback Report be received and noted.
2. THAT the Tree Advisory Committee recommendations regarding the City of Darwin Greening Strategy, Report Establishing a Resilient Urban Forest for Darwin, Preferred and Not Recommended to be Planted Tree Lists at **Amended Attachment 5** are provided to Council for consideration.

CARRIED 7/0

10 MEMBER REPORTS

Nil

11 GENERAL BUSINESS

11.1 MICROSOFT ACCESS INFORMATION

COMMITTEE RESOLUTION TAC018/23

Moved: Community Member Adam Grainger

Seconded: Larrakia Nation Ben Smith

THAT the Microsoft Access information provided by Organisational representative Fiona Eddleston be noted by the Committee.

CARRIED 7/0

11.2 RESIGNATION - HERMANUS LOUW

COMMITTEE RESOLUTION TAC019/23

Moved: Australian Institute Landscape Architects Fiona Eddleston

Seconded: Larrakia Nation Ben Smith

THAT the Tree Advisory Committee note the resignation from Hermanus Louw and thank him for his contribution to the committee.

CARRIED 7/0

12 NEXT MEETING

23 November 2023

Meeting closed at 10:03am

Unconfirmed